

DUNDURN RURAL WATER UTILITY
Regular Meeting
Minutes

Tuesday, December 19, 2023
6:00 p.m.

Minutes of a regular meeting of the Dundurn Rural Water Utility held at the Dundurn Rural Water Utility office at 401 2nd Street, Dundurn, Sask. on Tuesday, December 19, 2023.

Present:

Resort Villages of Shields & Thode:	- Corey Fernets
Town of Hanley:	- Melissa Maddocks
R.M. of Rosedale	- Harold Dyck
Town of Dundurn:	- Matt Jurkiewicz
R.M. of Dundurn	- David Shortt

Elected Members at Large:	- Todd Grabowski
	- Murray McArthur (via Zoom)
	- Jerry Mulder

Administrator	- Jason Bellina
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Absent:	- Mike Kuzma
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The Regular meeting was called to order by Chairman, Matt Jurkiewicz at 6:35 p.m.

1. APPROVAL OF AGENDA

115/2023 **GRABOWSKI**) **THAT** the agenda be approved as presented.

CARRIED.

2. NEW BUSINESS – MONTHLY FINANCIAL REPORT

Jason Bellina reviewed the complete Financial Report for November 2023.

116/2023 **SHORTT**) **THAT** the Financial Reports for November, 2023 as presented by Jason Bellina, which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

3. REVIEW OF MINUTES FROM November 22, 2023

117/2023 **DYCK**) **THAT** the minutes from the November 22, 2023, Board meeting be approved as circulated.

CARRIED.

4. BUSINESS ARISING FROM PREVIOUS MINUTES (as stated on Agenda)

Jason reviewed the acquisition of the land at PH 6 for solar panels. The land owner is waiting for the land to be transferred into his name and once that is completed he can donate us the land.

Jason discussed the overnight filling of reservoirs for 5 of the large subscribers. Jason met with Delco Automation and the 5 large users and discussed how we can fill overnight to prevent high peak flows on our system.

Jason discussed the Prairie Spirit School water line request. The school is losing water and they can't find the leak so would like to join our system instead of the SaskWater line they currently use.

5. NEW BUSINESS – CORRESPONDENCE

- a. Canada Job Grant
- b. Town of Dundurn Customer Notice
- c. SRC rate increase
- d. WCB rate 2024

118/2023 **JURKIEWICZ**) **THAT** the Correspondence, having been read, be accepted and filed.

CARRIED.

6. NEW BUSINESS – ADMINISTRATOR

119/2023 **MADDOCKS**) **THAT** the Administrator's Report, Employee Payroll Report, the SRC Water Sample Reports, and the Daily Water Sample Reports for the December 19, 2023, meeting, which are attached to and form a part of these Minutes, be approved as presented.

CARRIED.

8. NEW BUSINESS – COMMITTEE REPORTS

No Committee meetings were held.

9. ACCOUNTS PAYABLE REVIEW AND APPROVAL

120/2023 **FERNETS**) **THAT** the accounts from Cheque No. 5035 to Cheque No. 5038 in the amount of \$386.38, along with other payments, a list of which is attached to and forms a part of the December 19, 2023, Minutes, be approved as presented.

CARRIED.

11. NEXT MEETING DATES

- a. **February Board Meeting** – Wednesday, February 28, 2024 6:00 p.m.
- b. **Maintenance** Committee – at the call of the Chair
- c. **Finance** Committee – at the call of the Chair
- d. **HR** Committee – at the call of the Chair

12. ADJOURNMENT

121/2023 **MULDER**) **THAT** this meeting be adjourned.
Time: 7:54 p.m.

Matt Jurkiewicz, Chair

Jason Bellina, Administrator